**Cashmere Avenue Home and School**

**Meeting Minutes**

**14 April 2020 7.30pm via Zoom**

**Present:** Vicki Chalmers, Sonia Glen*,* Sarah Polaschek, Wendy Hoar, Debbie Jeffery, Sam Bennett, Belinda Borrie, Jodie O’Doherty, Amanda Rossiter, Kate Christie, David Miller

**Apologies:** Kirsten Richards

**Minutes of the last meeting** Approved

**Matters arising from last minutes**

*Action points from previous meetings*

Not reviewed at this meeting.

**Correspondence in**

Not reviewed at this meeting.

**Opening remarks**

Sonia welcomed everyone to the first committee meeting to be held via Zoom. She noted the purpose of this meeting was to discuss how the H&S Association can support the school community as a result of the COVID-19 pandemic.

**School fair 2019**

The fair was cancelled before the alert level system was introduced in March. Kate thanked the H&S Association for its support in making this decision. Without the usual income from the fair the school and Board will rethink what’s essential this year.

Sonia noted that even though the fair didn’t go ahead some money was still raised, through the jumble sale, some presales, and the garden stall. To date, $4,700 has been raised, assuming there are no presale refunds or further expenses.

**Learning at home**

Kate updated the H&S Association on the school’s preparations for equipping its students to learn at home. The school provided 86 devices to the community; Kate expressed thanks to the H&S Association for its past donations to the school for IT equipment.

**Update from the Board**

David provided an update from the Board, noting they had been planning for a ‘rainy day’ scenario for some time, which means the school is in a good position during this pandemic.

**Annual general meeting**

The committee agreed to continue to hold the AGM on Monday, 4 May. The AGM will be held via Zoom.

The wider school community will continue to be invited to attend the AGM – and general meetings. They will be advertised via the H&S facebook page and I the school newsletter. The committee suggested that attendees email the school office to get the Zoom meeting ID and password.

There will be a brief H&S meeting at 7pm on 4 May, with the AGM starting at 7.30pm.

Vicki reviewed the constitution and confirmed the wording does not prohibit meeting virtually. Reminder – a quorum of six is needed for all H&S Association meetings.

**Fundraising in 2020**

The committee agreed to review the fundraising calendar and focus on activities that will bring the community together.

**Meeting close**

Meeting closed at 8.25pm.

**Next meeting:** 4 May2020

**cc CAS Office**

**Home and School committee 2020 meeting dates**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Meeting date | Term and week | Food and drink roster | H&S Event | BOT meeting dates |
| 24 February | **Term 1**, week 4 |  | *Fair 25 March* | 18 February |
| 14 April |  | Sonia | 17 March |
| 4 May | **Term 2**, week 4 | BoT | AGM | 28 April |
| 8 Jun | Term 2, week 9 |  | *Disco*  *Bake sale*  *Sausage sizzle* | 19 May |
| 23 June |
| 3 Aug | **Term 3**, week 3 |  | *Mathathon*  *Bake sale*  *Sausage sizzle*  *Quiz*  *Calendars* | 21 July |
| 18 August |
| 7 Sep | Term 3, week 8 |  | 22 September |
| 2 November | **Term 4**, week 4 |  | *Bake sale*  *Disco*  *Ice blocks* | 20 October |
| 17 + 24 November |
| 7 Dec | Term 4, week 9 | BoT | 14 Dec |

|  |  |  |
| --- | --- | --- |
| **Term** | **Start** | **End** |
| 1 | Mon 3 February  Thu 6 Feb: Waitangi Day  Fri 7 Feb Teacher-only day | Fri 27 March |
| 2 | Tue 15 April  Fri 29 May: Teacher’s only day  Mon 1 Jun: Queen’s Birthday  Wed 17 Jun: Teacher’s only day | Fri 3 July |
| 3 | Mon 20 July | Fri 25 September |
| 4 | Mon 12 October  Fri 23 Oct: Teacher-only day  Mon 26 Oct: Labour Day | Tue 15 December |