**Cashmere Avenue Home and School**

**Meeting Minutes**

**4 May 2020 7.00pm via Zoom**

**Present:** Vicki Chalmers, Sonia Glen*,* Sarah Polaschek, Wendy Hoar, Debbie Jeffery, Samantha Bennett, Belinda Borrie, Jodie O’Doherty, Amanda Rossiter, Kate Christie, Liam Jansen, Kirsten Richards

**Apologies:** None

**Minutes of the last meeting:** Approved

**Matters arising from last minutes**

*Action points from previous meetings*

None.

**Correspondence in**

No correspondence in.

**Finances**

Cheque $29,739

Term Deposit $0

Total $29,739

**Principal’s report**

Kate noted that a small group of children have returned to school under Alert Level 3.

The staff have two areas of focus – working at home and working at school. Underpinning both of these is the wellbeing of staff and students.

Kate noted she had been given great feedback and support from parents about the communications the school are putting out; it has been a hard balance to strike.

There have been some members of the public walking through the school grounds; Kate has put up signs on the gates to remind the public the grounds are closed.

Kate advised that the teacher’s rep will be filled on a rotation basis this year, with Liam Jansen being the first to attend the H&S meeting.

**Teacher report** (Liam Jansen)

Liam gave an update on the new bubble at school under Level 3, with 8 children attending, spread out across the 10/11/12 hub.

**General business**

*Fundraising events in term 2*The committee discussed how appropriate it would be to start fundraising once school is back, given the current economic climate. In term 2 we would usually hold a disco, a bake sale and a sausage sizzle.

* Disco won’t go ahead.
* Could the bake sale be done in a different way?
* Sausage sizzle could still go ahead at the end of term.

No decisions will be made yet and Sonia reiterated that there is no pressure on the committee members to commit to running events just yet.

Debbie noted the Entertainment book is available and is a way for purchasers to support local businesses. The committee agreed to promote this and asked Debbie to draft an email to the school community.

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| Entertainment book | *ACTION***Debbie** to draft comms to go out to the community about purchasing the Entertainment book |

*Leftover fair items*There are some items left from the fair that could be sold or auctioned now. The auction booklet is ready to be circulated but businesses who gave vouchers will need to be contacted first to check they are still able to contribute under the current circumstances.

The committee agreed to establish a sub-committee to prioritise fair items for sale. Sonia will set this up at the next meeting.

Under Level 3 Rachel has been selling jumble goods on TradeMe, to great success.

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| Fair | *ACTION***Sam** to contact businesses to confirm whether they are still able to offer vouchers for the auction booklet |
| **Sonia** to establish a sub-committee to prioritise other fair items |

*School donation*The committee does not have sufficient funds to be able to make its usual annual $26,000 donation to the school (while ensuring it has enough in reserve for next year’s fair float and any other expenses that may come up in the year). The committee agreed to discuss this in more detail at the next meeting.

**Meeting close**

Meeting closed at 8.25pm.

**Next meeting:** 8 June 2020

**cc CAS Office**

**Home and School committee 2020 meeting dates**

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| Meeting date | Term and week | Food and drink roster | H&S Event | BOT meeting dates |
| 24 February  | **Term 1**, week 4 |  | *~~Fair 25 March~~* | 18 February |
| 14 April |  | Sonia | 17 March |
| 4 May | **Term 2**, week 4 | BoT | AGM | 28 April |
| 8 Jun | Term 2, week 9 |  | *Disco**Bake sale**Sausage sizzle* | 19 May |
| 23 June |
| 3 Aug | **Term 3**, week 3 |  | *Mathathon**Bake sale**Sausage sizzle**Quiz**Calendars* | 21 July |
| 18 August |
| 7 Sep | Term 3, week 8 |  | 22 September |
| 2 November | **Term 4**, week 4 |  | *Bake sale**Disco**Ice blocks* | 20 October |
| 17 + 24 November |
| 7 Dec | Term 4, week 9 | BoT | 14 Dec  |

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| **Term** | **Start** | **End** |
| 1 | Mon 3 February Thu 6 Feb: Waitangi Day Fri 7 Feb Teacher-only day | Fri 27 March |
| 2 | Tue 15 April Fri 29 May: Teacher’s only day Mon 1 Jun: Queen’s Birthday Wed 17 Jun: Teacher’s only day | Fri 3 July |
| 3 | Mon 20 July | Fri 25 September |
| 4 | Mon 12 October Fri 23 Oct: Teacher-only day Mon 26 Oct: Labour Day | Tue 15 December |