**Cashmere Avenue Home and School**

**Meeting Minutes**

**8 June 2020 7.30pm Staffroom**

**Present:** Sonia Glen, Kate Christie, Karen Eggers, Debbie Jeffery, Jodie O’Doherty, Wendy Hoar, Belinda Borrie, Kirsten Woods, Jess Maurice, Amanda Rossiter, Simon Blunt (BoT),

**Apologies:** Rachel Porteous, Sam Bennett, Sarah Polaschek, Vicki Chalmers

**Minutes of the last meeting** Approved

**Correspondence in**

* Nil

**Finances**

To add from info from Sarah.

**Teacher report (Jess )**

Jess gave an update on life back at school since the return from lockdown. The teachers and children are very happy to be back. There has been a significant focus on well-being throughout the school as the children settle back into their routines. The senior syndicate have been continuing their space inquiry that they started during home-learning.

The recent Teacher Only Day involved some reflection on how the lockdown experience was for children, teachers and parents and also what it means for the school going forward.

**Principal’s report**

Kate spoke about what tonight’s move to Covid-19 Alert Level 1 means for the school. This gives the school greater freedom with parents being allowed back on the school site and no specific public health requirements. School-wide events can also recommence – assemblies, parents interviews, Powhiri, and a fun run (to replace this year’s cross country).

The school is looking to retain some of the good practices in order to reduce threats of viruses and to try and retain the newly acquired independence of children.

The Matariki Evening is being planned again for 22 July (with a postponement day of 29 July). Kate requested H&S support to help bake Star Cookies for the night. Families will be asked to bring a thermos this year rather than serving hot chocolates.

Donations – Kate indicated that some of the existing IT stock needs replenishing and she will be requesting a 10k donation from H&S to help replenish iPad and Chromebook. The aim is to return to a 1:2 ratio.

At the end of October, the school will also ask H&S what is a realistic donation to contribute to the school given its significant downturn in income this year.

From week 2 of term 3, Room 8 will be in operation. H&S will need to remove the Fair items from Room 8.

**Matters arising from last minutes**

*Action points from previous meetings*

|  |  |
| --- | --- |
| **Item** | **Action** |
| Entertainment book – Debbie to draft comms to the community about purchasing Entertainment Book | Completed Facebook communication. |
| Fair – Sam to contact businesses to confirm whether they are still happy to offer items for the Auction Booklet. | In progress |
| Fair – Sonia to establish a sub-committee | In progress |

**General business**

There was discussion about term 2 and 3 fundraising events with agreement on the following:

Term 2: Sausage Sizzle (26 June TBC) & Bake Sale (3 July)

Term 3: Disco, Calendar Art, Bake Sale, Sausage Sizzle, Spellathon, Inspire Photography (17/18 October)

Date to be agreed for Mini-Fair Day and Quiz Night.

**Actions arising**

|  |  |
| --- | --- |
| **Sausage Sizzle 26 June** | **Sonia** to confirm date  **Wendy** to speak to Mike  **Bindi** to organise Google Order Forms  **Amanda** to provide draft comms to Jodie (see below) **by Friday 12 June**  **Bindi, Wendy and Amanda** to action |
| **Bake Sale 3 July** | **Amanda** to provide Jodie with draft communications to school community and willing bakers / fair bakers **by Friday 12 June**  **Bindi, Wendy and Amanda** to action |
| **Disco**  **Early term 3** | **Jodie** to speak to Jane  Agree date (change time to 5.00 – 8.30 p.m) |
| **Communications** | **Jodie** to draft a H&S communications to the school community providing an update on school fair and the plan for the plan over the next few months.  **Sonia** to provide Jodie with the updated school branding material |
| **Matariki** | **H&S** to organise the baking of Star Cookies |
| **Entertainment Book** | **Debbie** to provide comms to Jodie by **Friday 12 June** |
| **Calendar Art** | **School** to provide Debbie with the date for the student led conferences. |
| **School website / H&S** | **Sonia** to reverse meeting minutes on CAS website so it is the most recent version first. |
| **Inspire Photography** | **Debbie** kindly agreed to take ownership of this with help from H&S on the day, rostering for short periods. Dates 17/18 October. |
| **Mini Fair** | **Sonia** to organise a sub-committee. |

**Other**

*Nil*

Meeting closed at 9.25pm.

**Next meeting: 3 August**

**cc CAS Office**

**Home and School committee 2020 meeting dates**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Meeting date | Term and week | Food and drink roster | H&S Event | BOT meeting dates |
| 24 February | **Term 1**, week 4 |  | *~~Fair 25 March~~* | 18 February |
| 14 April |  | Sonia | 17 March |
| 4 May | **Term 2**, week 4 | BoT | AGM | 28 April |
| 8 Jun | Term 2, week 9 |  | *Bake sale*  *Sausage sizzle* | 19 May |
| 23 June |
| 3 Aug | **Term 3**, week 3 |  | *Disco*  *Mathathon*  *Bake sale*  *Sausage sizzle*  *Quiz*  *Calendars* | 21 July |
| 18 August |
| 7 Sep | Term 3, week 8 |  | 22 September |
| 2 November | **Term 4**, week 4 |  | *Bake sale*  *Disco*  *Ice blocks* | 20 October |
| 17 + 24 November |
| 7 Dec | Term 4, week 9 | BoT | 14 Dec |

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| --- | --- | --- |
| **Term** | **Start** | **End** |
| 1 | Mon 3 February  Thu 6 Feb: Waitangi Day  Fri 7 Feb Teacher-only day | Fri 27 March |
| 2 | Tue 15 April  Fri 29 May: Teacher’s only day  Mon 1 Jun: Queen’s Birthday  Wed 17 Jun: Teacher’s only day | Fri 3 July |
| 3 | Mon 20 July | Fri 25 September |
| 4 | Mon 12 October  Fri 23 Oct: Teacher-only day  Mon 26 Oct: Labour Day | Tue 15 December |